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## **Shareholder Communication Policy**

**Genetic Signatures Limited**

**ACN 095 913 205**

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## 1. Introduction

- 1.1. Genetic Signatures Limited and its subsidiaries (collectively referred to as the “**Company**”) recognises the value of providing current and relevant information to its shareholders.
  - 1.2. The Company further recognises that its stakeholders are informed in a timely and readily accessible manner of all major developments concerning the Company in compliance with ASX Listing Rules, the Corporations Act 2001 (Cth), and industry best practices.
  - 1.3. Additionally, it is also to encourage effective participation at the Company’s general meetings and deal promptly with the inquiries of the shareholders and stakeholders.
  - 1.4. The Chief Executive Officer (**CEO**) and Company Secretary have the primary responsibility for communication with shareholders.
  - 1.5. The Company is committed to the promotion of investor confidence by ensuring that trading in the Company’s securities takes place in an efficient, competitive, and informed market.
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## 2. Methods of Communication

- 2.1. The Company acknowledges that its interaction with stakeholders goes beyond compliance with its Continuous Disclosure Policy and regulatory obligations.
- 2.2. The Company ensures to use of available channels and technologies to communicate widely and promptly to the shareholders, including the following methods of communication reporting financial results;
  - (a) telephone;
  - (b) mail;
  - (c) email; and
  - (d) Company’s website.
- 2.3. The Company may use official social media channels (e.g., LinkedIn, Twitter/X) to supplement shareholder communications, and will ensure such communications are in accordance with ASX Listing Rule 3.1, i.e. any material market-sensitive information will be first disclosed to the ASX before being shared on social media or other platforms and approved in line with our Continuous Disclosure Policy – Announcement Procedure.
- 2.4. Information is provided to the shareholders through, but is not limited to:
  - (a) market briefings;
  - (b) Company’s annual and half-yearly reports;
  - (c) annual general meeting (**AGM**) and other shareholder meetings;
  - (d) shareholder newsletters and communications;
  - (e) market releases to the Australian Securities Exchange (**ASX**) in accordance with continuous disclosure obligations; and
  - (f) media releases and responses to queries.
- 2.5. The Company will encourage shareholders to receive information electronically by subscribing to the Company’s share registry.
- 2.6. Shareholders may communicate with the Company by:
  - (a) contacting the Company by telephone, email, or mail (contact details are available

- from the Company's website);
  - (b) completing a contact form on the Company's website;
  - (c) participation at the AGM; or
  - (d) participation in analyst and investor briefings which may be conducted from time to time.
- 2.7. Where appropriate, a summary of the views and matters of concern or interest to shareholders be communicated to the Board.
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### **3. ASX Announcements**

- 3.1. The Continuous Disclosure Policy governs all aspects of dealing with price-sensitive information in a timely manner and who within the organisation has the responsibility for managing that process.
- 3.2. All announcements disclosed to the ASX will be made as soon as practicable after that announcement is released via:
- (a) under the "Investor" section of the Company's website;
  - (b) under the "Company's Announcements" section of the ASX website; and
  - (c) by email notification (when shareholders subscribe with their email addresses with the Company's share registry).
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### **4. Website**

- 4.1. The Company believes that communicating with shareholders by electronic means, particularly through its website, is an efficient way of distributing information in a timely and convenient manner.
- 4.2. In accordance with Recommendation 6.1 of the ASX Principles, we have a 'Corporate Governance' section on the website, which includes the Company's board and board committee charters, and corporate governance policies.
- 4.3. The Company's annual corporate governance statement is prepared in accordance with the Listing Rules. It is contained in the annual report each year and is, available under the 'Corporate Governance' section of the website.
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### **5. Annual General Meeting (AGM) / Shareholder Meetings**

- 5.1. The AGM provides an important opportunity for the Company to provide information to the shareholders and a reasonable opportunity for shareholder participation.
- 5.2. The Company recognises the rights of shareholders and encourages the effective exercise of those rights through the following means:
- (a) notices of meetings are distributed to shareholders in accordance with the provisions of the Corporations Act 2001;
  - (b) notices of meetings and other meeting materials are drafted in concise and clear language;
  - (c) shareholders are encouraged to use their attendance at meetings to ask questions on any relevant matter, with time being specifically set aside for shareholder questions;
  - (d) notices of meetings encourage participation in voting on proposed resolutions by

lodgement of proxies, if shareholders are unable to attend the meeting;

- (e) it is general practice for a presentation on the Company's activities to be made to shareholders at each AGM; and
- (f) it is both the Company's policy and the policy of the Company's auditor for the lead engagement partner to be present at the Annual General Meeting and to answer any questions regarding the conduct of the audit and the preparation and content of the auditors' report.

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## 6. Market and investor briefings

- 6.1. The Company may conduct briefings for analysts and investors from time to time to discuss matters concerning the Company. In these cases, the procedures set out in the Company's **Continuous Disclosure Policy** applies.
- 6.2. After the release of financial results, the Company may conduct briefings for investors and analysts.
- 6.3. At those briefings, stakeholders will be given the opportunity to ask questions of the senior management team.
- 6.4. Where possible, the Company will facilitate these via electronic means and at hours which allow the majority of stakeholders to attend.
- 6.5. Where possible the Company will take questions in advance to ensure those matters are appropriately addressed.
- 6.6. In dealing with analysts and conducting market briefings, the Company will acknowledge its Continuous Disclosure Policy and give a particular focus to the importance of ensuring material price-sensitive non-public information is not disclosed.
- 6.7. All investor, conference, and other public presentations will be disclosed in accordance with the Continuous Disclosure Policy.
- 6.8. Any meetings or engagements with investors or analysts involving a Non-Executive Director (NED) should be coordinated in consultation with the Chair. The Chair and CEO must be informed in advance of such meetings to ensure alignment of messaging and to maintain appropriate oversight of shareholder communications.

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## 7. Media Policy

- 7.1. Only authorised spokespersons may make statements on behalf of the Company to the media, in accordance with the Continuous Disclosure Policy. Any media requests received should be reported to the CEO or the Company Secretary immediately.

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## 8. General

- 8.1. **Share registry:** Shareholders with any questions related to their shareholding should contact the Company's share registry:

Boardroom Pty Limited  
Level 8, 210 George Street  
Sydney NSW 2000  
Phone: +61 2 9290 9600  
Website: [www.boardroomlimited.com.au](http://www.boardroomlimited.com.au)

- 8.2. **Shareholder privacy:** The Company recognises that privacy is important and will not disclose registered shareholder details unless required by law. However, shareholders should be aware that certain details of holdings in a public company are publicly available by law. Shareholder details will only be used by the Company in accordance with applicable privacy laws.
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## 9. Policy Review and Amendments

- 9.1. This Policy will be reviewed by the Board **once every 2 years** to ensure it remains effective and meets the best practice, industry standards, and the Company's needs.
- 9.2. This Policy will be available on the Company's website within a reasonable time after any such updates or amendments have been approved.